

10 November 2021

Royal Klang Club
No. 7, Jalan Istana
41000 Klang
Selangor Darul Ehsan

TO ALL ROYAL KLANG CLUB MEMBERS
NOTICE OF ANNUAL GENERAL MEETING


Notice is hereby given that the Annual General Meeting of the Royal Klang Club will be held at the Smugglers' Inn on Sunday, 5th December 2021 at 10.00 am.

AGENDA

1. President's Address.
2. To elect the President, Vice-President and seven members of the General Committee. Rule 34 applies. (Refer to Notes)
3. To confirm the Minutes of the previous:-
 - i) Annual General Meeting held on 20th December 2020; and
 - ii) Adjourned Annual General Meeting held on 27th December 2020.
4. To receive and pass the Audited Accounts for the year ended 31st December 2020 and to receive the Annual Report of the General Committee on the affairs of the Club.
5. To receive and consider an estimate of revenue and expenditure for the year 2022.
6. To elect Auditors for the current year and to fix their remuneration as provided by Rule 7.3. (Notice is given that the GC has proposed Messrs. Thiang & Co. Chartered Accountants as the Club's Auditors for 2021 / 2022).
7. Subject to Rule 27.2.1 to consider whether monthly subscription payable by members for the ensuing two years shall be increased.
8. To transact any other business of which due notice in accordance with Rule 33.7 shall have been given.
9. Counting of votes & Announcement of results of the election of President, Vice-President and seven members of the General Committee by the Chairman of the Elections Committee. (Refer to Notes)

N.B. Breakfast will be served between 8.30 am to 10.00 am at the Lagoon.

By Order of the General Committee,



Eswaran a/l E. Sankaranarayanan
Secretary

NOTES:

1. In view of the current Covid-19 situation, the General Committee agreed to bring forward the election proceedings to Agenda No 2 for the safety and convenience of members. The Annual General Meeting will continue after the casting of votes is declared complete by the Chairman of the Elections Committee.
2. **Registration for the Annual General Meeting will be open from 8.00 am to 10.30 am at the Club's Lobby.**
3. Members are reminded to bring their RKC Membership Card for the Annual General Meeting registration process.
4. Nominations for Office Bearers are to be made in writing signed by the proposer and seconder and counter-signed by the Candidate to signify his consent to nomination. Nomination Forms are available at the Administration Office at No. 7, Jalan Istana, 41000 Klang, Selangor from **19th November 2021** onwards. Completed Nomination Forms of Candidates for election must be submitted by the candidate in person to the Secretary not later than 1.00 pm on **SATURDAY, 27TH NOVEMBER 2021**. Incomplete forms will not be accepted.
5. The candidate, proposer and seconder must be a member-in-benefit of the Club. No withdrawals of nominations will be accepted upon closing of submission date.
6. Voting rights at the Annual General Meeting shall be limited to Life Members, Senior Members and Ordinary Members present in person who have signed the attendance register.

No Ordinary, Senior or Life Member whose credit has been suspended will be allowed to attend, speak, vote or take part in the business of the Annual General Meeting. Rule 32 applies.

7. Voting Cards shall be issued to the Members in Benefit who are present at the time of signing the attendance register. Members are required to produce their voting cards together with their Identity Cards for verification by the Election Officers at the designated polling stations.
8. Microphones will be placed at the Smugglers' Inn for those who wish to address the floor during the proceedings. Members will be able to view the proceedings from identified outlets.

ANNUAL GENERAL MEETING ENTRY GUIDELINES FOR COVID-19 MANAGEMENT**(As per National Recovery Plan Phase 4 SOP)**

1. Members body temperature **MUST** be 37.5 degree Celsius or **BELOW**.
2. Register by scanning the QR code using “MySejahtera” application or manually register in a logbook provided by the Club in the absence of a smart phone.
3. Only members with **LOW RISK** or **CASUAL CONTACT LOW RISK** status in “MySejahtera” are allowed to enter. Please display proof of scanning to the staff on duty.
4. Only **FULLY VACCINATED** members are allowed to enter by showing their digital COVID-19 vaccination **CERTIFICATE** or **CARD** (for those without a smartphone). Members who are not fully vaccinated or unvaccinated **MUST** have **WRITTEN CONFIRMATION** from a medical practitioner before being permitted entry. Show proof to the staff on duty.
5. Members **MUST** wear a face mask at all times including during the Meeting.
6. **If a Member cannot fulfil the above requirements, the said Member will NOT be allowed to enter the Club.**
7. Members **MUST** use the hand sanitiser before entering the Club. Members are advised to wash or sanitise their hands frequently and not to practise handshakes and other social interactions before, during and after the Annual General Meeting.
8. Please maintain social distancing of at least 1 meter at all times. Seating arrangements will be in accordance to the guidelines. Please do not rearrange or remove the chairs. Please **STRICTLY** adhere to this guideline.

This Notice of Annual General Meeting was issued in compliance with the current guidelines issued by NSC / RoS and will be subject to change to adapt to any changes that may be decided by the Authorities.

Members are to take all necessary precautions and practice personal hygiene and the Club seeks the cooperation of all Members to comply with all relevant Club SoPs in place.